



# MEMORANDUM

Agenda Item No. 1(D)4

TO: Honorable Chairperson Barbara Carey-Shuler, Ed.D  
and Members, Board of County Commissioners

DATE: April 13, 2004

SUBJECT: Sunset Review of County Boards  
for 2004-Miami-Dade County  
Addiction Services Board

FROM: George M. Burgess  
County Manager

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## RECOMMENDATION

It is recommended that the Board approve the continuation of the Miami-Dade County Addiction Services Board.

## BACKGROUND

The Chairperson and its members approved the Annual Sunset Report at its meeting of January 14, 2004, and staff concurs.

Barbara Jordan  
Assistant County Manager

MIAMI-DADE  
COUNTY  
ADDICTION  
SERVICES BOARD  
SUNSET REVIEW

# SUNSET REVIEW QUESTIONNAIRE



# ADDICTION SERVICES BOARD

## Chairperson

Dr. E. Carolina Montoya

## Vice Chairperson

Mr. James N. Hall

## Board Members

Mr. Carlos Alvarez

Ms. MaryAnn Blom

Hon. Bennett Brummer

Mr. George M. Burgess

Hon. Norman S. Gerstein

Dr. Patrick Gray

Rev. Jose E. Hernandez

Mr. Charles M. Hood, III

Ms. Beth Lang

Dr. Howard A. Liddle

Hon. Katherine Fernandez Rundle

Mr. Merrett Steirheim

Mr. Dean Taylor, Sr.

Chief John F. Timoney

## Designees

Major Frank Christmas

Mr. Carlos Martinez

Dr. James Mennes

Mr. David Paulus

Ms. Deborah E. Robinson

Mr. Raymond S. White

Lt. Gary Wilcox

## Staff Director

Vaughn Tooley

## Staff Secretary

Elaine Hebert Lhota

## SUNSET REVIEW REPORT FOR THE MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB) YEAR 2004

### I. GENERAL INFORMATION

#### 1. Name of Board Reporting:

Miami-Dade County Addiction Services Board

#### 2. Number of Board Members, terms of office and number of vacancies:

18 Board members: 9 public sector members appointed by the Board of County Commissioners (BCC) as provided in Ordinance #90-144; and 9 private sector members selected from nominees submitted to the BCC by The Miami Coalition for a Safe and Drug-Free Community.

Terms of office: Private Sector - 3 Years (can be reappointed); Public Sector – As designated by Agency/Department Heads (Department of Children & Families, State Attorney's Office, Eleventh Judicial Circuit Court, Public Defender's Office, Superintendent of Schools, Department of Human Services, Miami-Dade Police Department, City of Miami Police Department, County Manager's Office).

Number of Vacancies: 3 Private Sector Members

#### 3. Identify number of meetings and members' attendance (See Attachment 1 for records reflecting activity from January 1, 2002 through December 31, 2003):

<u>Meeting Dates</u>	<u>Attendance</u>
January 9, 2002	13
February 13, 2002	11
March 13, 2002	15
April 10, 2002	10
May 8, 2002	9
June 12, 2002	11



Miami-Dade County Department of Human Services  
111 NW First Street, 22<sup>nd</sup> Floor, Miami, FL 33128  
Tel: 305-375-5043 Fax: 305-375-5970

July 10, 2002	11
October 9, 2002	12
November 13, 2002	14
December 11, 2002	12
January 8, 2003	10
February 12, 2003	08
March 12, 2003	13
April 9, 2003	11
May 14, 2003	12
June 11, 2003	11
July 9, 2003	12
September 10, 2003	13
October 8, 2003	10
November 12, 2003	10
December 10, 2003	12

**Committee Meetings**

Data Collection

Legislative Ad Hoc Committee

Substance Abuse Funding

4. **Source of Funding:** Board support funded by Byrne Grant Administration.
5. **Ordinance No. 90-144 created the Board, and Ordinance No. 92-93 and Ordinance No. 02-81 Amended the original. (See Attachment 2).**
6. **The Sunset Review Report was voted and approved by the Board Members at the January 14, 2004 meeting. (See Attached)**

**II. EVALUATION CRITERIA:**

1. **Is the board serving the purpose for which it was created? Yes**

- Presentations before the board included the Department of Children & Families Operations Management and Utilization Management, outlining current substance abuse funding issues and providing overview of the District Eleven central intake system for addiction treatment.
- The board's Legislative Ad Hoc Committee is developing recommendations for distribution to the BCC on issues related to substance abuse. Current issues include proposed new Drug Court legislation, Felony Disenfranchisement Laws and Voting Rights Restoration, and Independent Living Transition Services for children aging out of the foster care system.
- Continued study and review of public and private prevention and treatment services with presentations before the board from Professional Health Network, Somerville Residences (Camillus House, Inc.), Southwest Miami and North Dade Treatment Centers (methadone maintenance); Citizens

Crime Watch, Care Resource, Family & Children Faith Coalition, Miami-Dade County Public Schools Student Services Division, Drug-Free Youth In Town (D-FY-IT), Project SAFE (Children's Home Society), Alpha Program, Children's Psychiatric Center, and St. Luke's Addiction Recovery Center (Catholic Charities).

- The Addiction Services Board Chairperson is appointed to the Alliance for Human Services Advisory Committee by the Alliance's Board of Directors and participates in the needs assessments and funding prioritization processes for substance abuse prevention and treatment services. The ASB Chairperson shares relevant information from the Alliance with the board membership, and Alliance staff presents current service and funding updates before the board periodically.
- Notifies more than 80 public and private sector provider agencies of monthly meetings and provides forum for discussion of the status of Miami-Dade County's substance abuse prevention and treatment services, and for sharing information throughout the community.
- Recommended amendment of the ordinance that created the board to also include overview of substance abuse prevention services in Miami-Dade County.
- Submits Sunshine Review Reports to the County Manager and Board of County Commissioners as mandated.

**2. Is the board serving current community needs? Yes**

- The board provides a community forum for substance abuse prevention and treatment issues; disseminates important information regarding developments in the field, e.g., legislative efforts that affect service delivery, funding priorities, upcoming events, etc.
- Allows for dialogue on current items of interest to the prevention and treatment communities from opposing perspectives.

**3. What are the board's major accomplishments?**

**Last 24 Months:**

- In accordance with an ASB Sunset Review Report recommendation, Commissioner Katy Sorenson sponsored Ordinance No. 02-81, an ordinance amending the scope of the Addiction Services Board, expanding duties and powers to include oversight of Substance Abuse Prevention Services.
- Hosted presentations from opposing views on the Florida Campaign for New Drug Policies during the process to implement the "Right to Treatment and Rehabilitation for Non-Violent Drug Offenses" constitutional amendment initiative.

- Assisted in the development of the Faith-Based Community Providers Coalition.
- Development by the Data Collection Committee of a Substance Abuse Compact Disk Library that summarizes the workings of the board, and details the nature and extent of substance abuse in Miami-Dade County, as well as important research findings and informational resources.
- Instituted the Guest Scientist Lecture Series to provide the board and the community with current substance abuse prevention and treatment research that can assist in forming sound policy recommendations to bridge the existing gap between research and practice.

**Major Accomplishments Since Established:**

- In 1993 the ASB was instrumental in bringing a multi-million dollar grant from the federal government to this community for the establishment of a coordinated intake and assessment system – the Greater Miami Target Cities Project.
  - Public Forum was held on April 18, 1997 in the Commission Chambers dealing with “The Impact of Substance Abuse on Crime”.
  - Public Hearing on the Consumption of Alcoholic Beverages by Minors & Driving Under the Influence/DUI was held in the Commission Chambers on October 19, 1998.
  - Public Hearing on Use of Controlled Substances was held on February 23, 1999 in the Commission Chambers.
  - Public Hearing on Health-Related Impact of Smoking was held on September 22, 1999.
  - The funding recommendations taken from the three public hearings in 1998 and 1999 were incorporated into the Alliance For Human Services NOFA (Notice of Funding Availability). A total of seven substance abuse programs were recommended for funding by the Alliance For Human Services.
4. Is there any other board, either public or private, which would better serve the function of this board? No
5. Should the ordinance creating the board be amended to better enable the board to serve the purpose for which it was created? No
6. Should the board's membership requirements be modified? No
7. What is the operating cost of the board, both direct and indirect for FY2003 and FY2004?
- Staff Director and Board Secretary funded by the Department of Human Services Byrne Grant Administration; operating costs for the current fiscal year and the past fiscal year have remained constant; the Addiction

Services Board has no direct operating costs; indirect costs for staffing and administrative support is provided from Byrne Grant Administration and includes copying and distribution of materials for board business, postage to deliver meeting packages, and related expenses such as nameplates, photographs and printings.

**8. Describe the board's performance measures developed to determine its own effectiveness in achieving its stated goals.**

- To have a quorum for monthly meetings (19 of 21 from January 2002-December 2003)
- To study and review existing substance abuse prevention and treatment services in Miami-Dade County (heard reports from 14 agencies or programs from January 2002-December 2003)
- To work with public and private sector providers to make recommendations regarding need for prevention and treatment services in Miami-Dade County (notifies more than 80 public and private sector provider agencies of monthly meetings, including agenda, and provides forum for discussion of the state of treatment and prevention services in Miami-Dade County)
- To serve in an advisory capacity to the Board of County Commissioners, the County Manager, and the community concerning substance abuse prevention and treatment services in Miami-Dade County (Legislative Ad Hoc Committee is preparing a package of recommendations for presentation to the BCC)
- To make recommendations on the administration and distribution of monies directed to substance abuse prevention and treatment services (the ASB Chairperson is appointed to the Alliance for Human Services Advisory Committee and participates in the needs assessments and funding prioritization processes for substance abuse prevention and treatment services)
- To submit a biennial Sunshine Review Report of County Boards (submits Sunshine Review Reports to the County Manager and Board of County Commissioners as mandated)



MEMBERSHIP  
ATTENDANCE FOR  
THE PREVIOUS 2  
YEARS (2002-2003)

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MEETING JANUARY 9, 2002  
REGULAR AGENDA**

**ATTENDED:**

Dr. Patrick Gray, ASB Chair, Assoc. Professor, School of Education, Barry University  
Dr. E. Carolina Montoya, ASB Vice Chair, Director, Rehabilitative Services, DHS Dir. Dean Taylor  
Mjr. Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
James N. Hall, Exe. Director, Up Front Drug Information Center  
Phyllis Hallberg, Exe. Director, Student Servs., MDCPS, for School Superintendent, M.R. Stierheim  
Rev. Jose E. Hernandez, Religious Coordinator, Corrections & Rehabilitation Department  
Dr. Howard A. Liddle, Professor of Psychiatry, Ctr. for Treatment Research, Adolescent Drug Abuse  
Carlos Martinez, Chief Assistant Public Defender, for Hon. Bennett Brummer, Public Defender  
David Paulus, Div. Chief of Narcotics Unit, State Attorney, for Hon. Kathy Fernandez Rundle  
Deborah Robinson, Mgr., Adult Mental Health & Sub. Abuse for DCF, Dist. Adm. Chas. Auslander  
Raymond S. White, Director, Employee Support Services Sec. for County Manager Steve Shiver  
Lt. Gary Wilcox, Narcotics Bureau, MDPD, for Director Carlos Alvarez

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Recording Secretary, Department of Human Services

**ABSENT:**

MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Patricia Carter, Miami Coalition For a Safe & Drug-Free Community  
Dr. John Eustace, Medical Director, Addiction Treatment Program

**GUEST SPEAKERS:**

Sidney P. Smith, Esq., Treasurer/Chairman, Florida Campaign For New Drug Policies  
Bernie Diaz, Director of Communications, Miami Coalition For A Safe & Drug-Free Community  
Deborah, Spectrum Programs, Inc.

**GUESTS:**

William Ayala, ASPIRA  
Tracey Ann Bailey, Switchboard of Miami  
Eileen Bilchik, Children's Home Society  
Maria M. Cardenas, Southwest Miami Treatment Center  
Robert Coch, Drug Court Coordinator, AOC  
Roger Doucha, Communications  
Bruce Hayden, Spectrum Programs  
Dr. Caron Helfner, Bay View  
Dr. Aida M. Izquierdo, Care Resources  
Beth Lang, Better Way of Miami  
Joseph A. Martinez, The Village, Inc.  
Dana Mills, University of Miami, Center for Treatment Research, Adolescent Drug Abuse  
June Moran, Switchboard of Miami  
Kenny Munyan, North Dade Treatment Center  
Stephen G. Murray, Professional Health Network  
Dr. James Northern, Economic Opportunity, Family Health Center  
Frank Rabbito, Administrative Office of the Courts  
Liz Regalado, Alliance for Human Services  
Jimmy Umoh, Ph.D., Coordinator, Substance Abuse Pgm., New Horizon Community Mental Health

**RECORDING SECRETARY'S SUMMARY-AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MEETING FEBRUARY 13, 2002  
REGULAR AGENDA**

**ATTENDED:**

Dr. Patrick Gray, ASB Chairperson, Assoc. Professor, School of Education, Barry University  
Dr. E. Caroline Montoya, ASB Vice Chairperson, Director, Office of Rehabilitative Services  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
James N. Hall, Exe. Director, Up Front Drug Information Center  
Phyllis Hallberg, Exe. Director, Student Servs., MDCPS, for Interim School Supt., M.R. Stierheim  
Carlos Martinez, Chief Assistant Public Defender, for Hon. Bennett Brummer, Public Defender  
David Paulus, Div. Chief of Narcotics Unit, State Attorney, for The Hon. Kathy Fernandez Rundle  
Deborah Robinson, Mgr., Adult Mental Health & Sub. Abuse, for Dist. Adm. Chas. Auslander  
Raymond S. White, Director, Employee Support Services Sec. for County Manager Steve Shiver  
Lt. Gary Wilcox, Narcotics Bureau, MDPD, for Director Carlos Alvarez

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Recording Secretary, Department of Human Services

**ABSENT:**

Mjr. Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Rev. Jose E. Hernandez, Religious Coordinator, Corrections & Rehabilitation Department  
Beth Lang, Exe. Director, Better Way of Miami  
Dr. Howard A. Liddle, Professor of Psychiatry, Ctr. for Treatment Research, Adolescent Drug Abuse

**GUEST SPEAKER:**

Liz Regalado, The Alliance For Human Services

**Regular Meeting** (Scheduled for 9:00 a.m.)

**I. Called to Order:** The Chair called the meeting to order at 9:10 a.m., in the District Administrator's Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue, and welcomed today's guests. Each guest was asked to identify themselves to the presiding Board Members. (Attendee List Attachment A)

**II. Additions, Deletions or Changes to the Agenda by Board Members:** None

**III. Approval of Minutes:** The following corrections were made to the January 9, 2002 minutes. Page 3, Item IV, Carlos Martinez expressing his concerns on the constitutional amendment, "failing to address the violence in families and in our communities related to substance abuse and mental health issues", for accuracy of statement, asked to include, "**because not enough people qualify for drug courts**". Page 5 Item VI, Mr. Martinez gave the correct spelling for Xavier Cortada and Turner Guilford Knight. Board Members approved the January 9, 2002, minutes as corrected.

Motion: Martinez  
Seconded: Gerstein  
Voted: 11-0  
Absent: Christmas,  
Hernandez, Lang &  
Liddle

**IV. Presentation on the Alliance For Human Services:** Ms. Liz Regalado, Assistant Director of The Alliance For Human Services, provided the Board Members with the Master Plan for Year 2 Recommendations for Health and Social Services and the Master Plan 2001-2004 Executive Summary. The Alliance was created by Resolution R-235-99, passed by the BCC and recommended by a collaborative group

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MEETING MARCH 13, 2002  
REGULAR AGENDA**

**ATTENDED:**

Dr. Patrick Gray, ASB Chair, Assoc. Professor, School of Education, Barry University  
Betty Bennett, for Dr. E. Carolina Montoya, Dir. Rehab. Services for Dean Taylor, DHS, Dir.  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Mjr. Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
James N. Hall, Exe. Director, Up Front Drug Information Center  
Rev. Jose E. Hernandez, Religious Coordinator, Corrections & Rehabilitation Department  
Beth Lang, Exe. Director, Better Way of Miami  
Dr. Howard A. Liddle, Professor of Psychiatry, Ctr. for Treatment Research, Adolescent Drug Abuse  
Carlos Martinez, Chief Assistant Public Defender, for Hon. Bennett Brummer, Public Defender  
Dr. James Mennes, MDCPS, Interim School Superintendent, M.R. Stierheim  
David Paulus, Div. Chief of Narcotics Unit, State Attorney, for The Hon. Kathy Fernandez Rundle  
Deborah Robinson, Mgr., Adult Mental Health & Sub. Abuse, for Dist. Adm., Charles Auslander  
Raymond S. White, Director, Employee Support Services Sec. for County Manager Steve Shiver  
Lt. Gary Wilcox, Narcotics Bureau, MDPD, for Director Carlos Alvarez

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Recording Secretary, Department of Human Services

**GUEST SPEAKER:**

Stephen G. Murray, President, Professional Health Network, Inc.

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Called to Order:** The Chair called the meeting to order at 9:08 a.m., in the District Administrator's Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue. The Chair welcomed Ms. Beth Lang, Executive Director, Better Way of Miami, ASB's new private sector member approved by the BCC. Ms. Betty Bennett is representing Dr. E. Carolina Montoya at this meeting. The Chair welcomed today's guests. Each guest was asked to identify themselves to the Board Members. (Attendee List Attached)
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. **Approval of Minutes:** Board Members reviewed and approved the February 13, 2002 minutes.
- IV. **Presentation by Mr. Stephen G. Murray, President of Professional Health Network:** Mr. Stephen Murray, he himself a 15-year recovering addict, opened Professional Health Network (PHN) in December 2001, a private non-profit organization licensed by the Department of Children and Families that provides treatment and health care services to chemically dependent substance abuse adults and adolescents. Presently there are ten patients (five adults and five adolescents) in the program. Five patients are self-paid and the other five are referrals through AV-Med and JMH, managed by Universal Behavioral Health. Mr. Murray would like to provide more services to the community through grant funding. He is presently seeking funding

Motion: Hall  
Seconded: White  
Voted: 15-0  
Absent: None

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MEETING APRIL 10, 2002  
REGULAR AGENDA**

**ATTENDED:**

Dr. Patrick Gray, ASB Chair, Assoc. Professor, School of Education, Barry University  
Dr. E. Carolina Montoya, Vice-Chair, Dir., Office of Rehab. Servs., for Dean Taylor, Dir. DHS  
Rebecca Cox, Assistant Public Defender, for Hon. Bennett Brummer, Public Defender  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
James N. Hall, Exe. Director, Up Front Drug Information Center  
Phyllis Hallberg, MDCPS, Exe. Dir., Div. of Student Services, for Supt. Merrett Stierheim  
Beth Lang, Exe. Director, Better Way of Miami  
David Paulus, Div. Chief of Narcotics Unit, State Attorney, for The Hon. Kathy Fernandez Rundle  
Raymond S. White, Director, Employee Support Services Sec. for County Manager Steve Shiver  
Lt. Gary Wilcox, Narcotics Bureau, MDPD, for Director Carlos Alvarez

**ABSENT:**

MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Mjr. Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Rev. Jose E. Hernandez, Religious Coordinator, Corrections & Rehabilitation Department  
Howard Liddle, Prof. of Psychiatry, U M, Ctr. For Treatment Research on Adolescent Drug Abuse  
Deborah Robinson, Mgr., Adult Mental Health & Sub. Abuse, for Dist. Adm., Charles Auslander

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Recording Secretary, Department of Human Services

**GUEST SPEAKER:**

Alicia C. Simpson, Client Service Coordinator, Camillus House, Inc. Somerville Residences  
Bertha M. Sweet, Housing Manager, Camillus House, Inc. Somerville Residences

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Called to Order:** The Chair called the meeting to order at 9:05 a.m., in the District Administrator's Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue. The Chair welcomed today's guests. Each guest was asked to identify themselves to the Board Members. (Attendee List Attached)
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. **Approval of Minutes:** Board Members reviewed and approved the March 13, 2002 minutes.
- IV. **Presentation by Alicia Simpson & Bertha Sweet on Camillus House Somerville Residences:** Ms. Simpson, a Client Service Coordinator, informed the Board Members that Somerville Residences provides a home for homeless women with children and single women 40 and over with prior substance abuse issues. Presently there are 48 furnished apartments and a waiting list; but plans are to open 15 more units by September. The application process mandates that the client has completed treatment for substance abuse or has been clean and sober for six months. Residents live in a stable, supportive atmosphere as they

Motion: White  
Seconded: Lang  
Voted: 10-0  
Absent: Blom,  
Christmas, Hernandez  
Liddle & Robinson

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MEETING MAY 8, 2002  
REGULAR AGENDA**

**ATTENDED:**

Dr. Patrick Gray, ASB Chair, Assoc. Professor, School of Education, Barry University  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
James N. Hall, Exe. Director, Up Front Drug Information Center  
Phyllis Hallberg, MDCPS, Exe. Dir., Div. of Student Services, for Supt. Merrett Stierheim  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, University of Miami  
David Macey, Asst. State Attorney, for Hon. Kathy Fernandez Rundle, State Attorney  
Raymond S. White, Director, Employee Support Services Sec. for County Manager Steve Shiver  
Lt. Gary Wilcox, Narcotics Bureau, MDPD, for Director Carlos Alvarez

**ABSENT:**

Mjr. Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Rev. Jose E. Hernandez, Religious Coordinator, Corrections & Rehabilitation Department  
Beth Lang, Executive Director, Better Way of Miami  
Carlos Martinez, Chief Assistant, Public Defender's Office, for Hon. Bennett Brummer, PD  
Dr. E. Carolina Montoya, Vice-Chair, Director, ORS, for Dean Taylor, Director, DHS  
Deborah Robinson, Mgr., Adult Mental Health & Sub. Abuse, for Dist. Adm., Charles Auslander

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Recording Secretary, Department of Human Services

**GUEST SPEAKERS:**

Maria Cardenas, Southwest Miami Treatment Center  
Janice Smith, Regional Director, SW Miami, North Dade, West Palm Beach, Pompano Bch. &  
Hollywood Treatment Centers

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Called to Order:** The Chair, Dr. Patrick Gray, called the meeting to order at 9:05 a.m., in the District Administrator's Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue. The Chair introduced David Macey, Assistant State Attorney, representing The Honorable Kathy Fernandez Rundle at this meeting. Dr. Gray announced that Board Member, Major Frank Christmas is recuperating from a recent open-heart surgery. Dr. Gray greeted today's guests and asked that they identify themselves. (Guests Attendance Page 4)
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. **Approval of Minutes:** Board Members reviewed and approved the April 10, 2002 minutes.
- IV. A. **Presentation - Robert Borello, M.S.W., L.C.S.W.:** Mr. Robert Borello, Clinical Social Worker with the Children's Psychiatric Center, implemented an Alpha Program, an alternative for higher education in one of the

Motion: White  
Seconded: Gerstein  
Voted: 9-0  
Absent: Christmas,  
Hernandez, Lang,  
Martinez, Montoya &  
Robinson

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MEETING JUNE 12, 2002  
REGULAR AGENDA**

**ATTENDED:**

Dr. Patrick Gray, ASB Chair, Assoc. Professor, School of Education, Barry University  
Dr. E. Carolina Montoya, Vice-Chair, Director, ORS, for Dean Taylor, Director, DHS  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
Rev. Jose E. Hernandez, Religious Coordinator, Corrections & Rehabilitation Department  
Beth Lang, Executive Director, Better Way of Miami  
Carlos Martinez, Chief Assistant, Public Defender's Office, for Hon. Bennett Brummer, PD  
Sgt. Paul Miller, Narcotics Bureau, MDPD, for Director Carlos Alvarez  
David Paulus, Asst. State Atty., Narcotics, for Hon. Kathy Fernandez Rundle, State Attorney  
Deborah Robinson, Mgr., Adult Mental Health & Sub. Abuse, for Dist. Adm., Charles Auslander  
Raymond S. White, Director, Employee Support Services Sec. for County Manager Steve Shiver

**ABSENT:**

Mjr. Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
James N. Hall, Exe. Director, Up Front Drug Information Center  
Phyllis Hallberg, MDCPS, Exe. Dir., Div. of Student Services, for Supt. Merrett Stierheim  
Dr. Howard Liddle, Professor. & Director, Dept. of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, University of Miami

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Recording Secretary, Department of Human Services

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Called to Order:** The Chair, Dr. Patrick Gray, called the meeting to order at 9:08 a.m., in the District Administrator's Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue. The Chair reported that Major Frank Christmas has recovered from heart surgery and returned to work, but was unable to attend this meeting due to a previous commitment. The Chair introduced Sgt. Paul Miller, MDPD, attending for Lt. Gary Wilcox and Dr. Dana Mills, University of Miami School of Medicine, attending for Dr. Howard Liddle. The Chair welcomed today's guests and they were asked to identify themselves at the close of today's meeting. (Guests Attendance Page 5)
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None. The original agenda included with last month's minutes was amended because the scheduled presentation from the Coconut Grove Family & Youth Intervention Center was deferred for a future Board meeting.
- III. **Approval of Minutes:** Let the minutes reflect that the guest list for May 8<sup>th</sup> meeting has been corrected from Darlene to Karlene Tomlinson. **Board Members reviewed and approved the minutes for the May 8, 2002, meeting.**

Motion: Gerstein  
Seconded: Paulus  
Voted: 11-0  
Absent: Christmas,  
Hall, Hallberg &  
Liddle

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MEETING JULY 10, 2002  
REGULAR AGENDA**

**ATTENDED:**

Dr. Patrick Gray, ASB Chair, Associate Professor, School of Education, Barry University  
Dr. E. Carolina Montoya, Vice-Chair, Director, Office of Rehabilitative Services, for  
Dean Taylor, Director, Department of Human Services  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
James N. Hall, Executive Director, Up Front Drug Information Center  
Rev. Jose E. Hernandez, Commander, Chaplaincy Services Bureau, Corrections & Rehabilitation  
Beth Lang, Executive Director, Better Way of Miami  
Carlos Martinez, Chief Assistant, Public Defender's Office, for Public Defender Bennett Brummer  
Dr. James Mennes, Supervisor, Division of Student Services, Miami-Dade County Public Schools,  
for Superintendent Merrett Stierheim  
Sgt. Paul Miller, Narcotics Bureau, Miami-Dade Police Department, for Director Carlos Alvarez  
Deborah Robinson, Manager, Adult Mental Health & Substance Abuse, for Department of  
Children & Families, District Administrator Charles Auslander  
Raymond S. White, Director, Employee Support Services Sec., for County Manager Steve Shiver

**ABSENT:**

Major Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, Univ. of Miami School of Medicine  
David Paulus, Assis. State Attorney, Narcotics Div., for State Atty. Katherine Fernandez Rundle

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services, Byrne Grant Administration  
Elaine Lhota, ASB Recording Secretary, Department of Human Services, Byrne Grant Adm.

**GUEST SPEAKER:**

Carmen Caldwell, Executive Director, Citizens Crime Watch

**Regular Meeting** (Scheduled for 9:00 a.m.)

**I. Called to Order:** The Chair, Dr. Patrick Gray, called the meeting to order at 9:10 a.m., in Conference Room, N-821, Department of Children & Families, 401 NW 2 Avenue. Sgt. Paul Miller, MDPD, attended for Lt. Gary Wilcox and Dr. Dana Mills, University of Miami School of Medicine, attended for Dr. Howard Liddle. The Chair also welcomed today's guests and they were asked to identify themselves at the close of today's meeting. (Guests Attendance Page 5)

**II. Additions, Deletions or Changes to the Agenda by Board Members:** None

**III. Approval of Minutes for June 12, 2002 Meeting:** The Board Members reviewed and approved the minutes for the June 12, 2002 meeting. (Subsequent to the July 10, 2002 meeting, Item V of the June 12, 2002 minutes was amended. The amendment to these minutes will be voted on at the next ASB meeting.) Attachment A

Motion: White  
Seconded: Lang  
Voted: 11-0  
Absent: Christmas,  
Gerstein, Liddle &  
Paulus



**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
OCTOBER 9, 2002 MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehab Servs., for Dean Taylor, Dir., DHS  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
Major Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Phyllis Hallberg, Exe. Director, MDCPS, Div. of Student Services, for Supt. Merrett Stierheim  
Rev. Jose E. Hernandez, Commander, Chaplaincy Services Bureau, Corrections & Rehabilitation  
Beth Lang, Executive Director, Better Way of Miami  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, U. M. School of Medicine  
Carlos Martinez, Chief Assistant, Public Defender's Office, for the Hon. Bennett Brummer  
Deborah Robinson, Mgr., Adult Mental Health & Substance Abuse for Department of  
Children & Families, District Administrator Charles Auslander  
Lt. Gary Wilcox, MDPD, Narcotics Bureau, Criminal Investigation, for Director Carlos Alvarez

**ABSENT:**

MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
David Paulus, Asst. State Attorney, Narcotics Div., for the Hon. Katherine Fernandez Rundle  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services, Byrne Grant Administration  
Elaine Lhota, ASB Secretary, Department of Human Services, Byrne Grant Administration

**GUEST SPEAKERS:**

Dr. Aida M. Izquierdo, Psy., DLMHC, Care Resource  
Ms. Matilde Zayas-Cruz, Care Resource  
Jose Martinez, Care Resource

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Call to Order:** The Chair, Dr. E. Carolina Montoya, called the meeting to order at 9:15 a.m., in Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue. Dr. Montoya welcomed today's guests, and asked that they introduce themselves to the Board Members. (Attachment A)
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. **Approval of Minutes for July 10, 2002 Meeting:** The Board Members reviewed and approved the minutes for the July 10 meeting.
- IV. **Approval of Minutes for June 12, 2002 Meeting:** The Board Members reviewed and approved the amendment to Item V of the June 12, 2002 Minutes.

Motion: Gray  
Seconded: Martinez  
Voted: 12-0  
Absent: Blom,  
Paulus & White

Motion: Gray  
Seconded: Hallberg  
Voted: 12-0  
Absent: Blom,  
Paulus & White

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES ADVISORY BOARD (ASB)  
NOVEMBER 13, 2002 MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehab Servs., for Dean Taylor, Dir., DHS  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
Murad Agi, Asst. State Attorney, for the Hon. Katherine Fernandez Rundle, State Attorney  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Jo Anna Cardwell, Medicaid Utilization Management, Department of Children & Families, for  
District Administrator Charles Auslander  
Major Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Robin Faber, Assistant Public Defender, for the Hon. Bennett Brummer, Public Defender  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Phyllis Hallberg, Exe. Director, Div. of Student Services, MDCPS, for Supt. Merrett Stierheim  
Rev. Jose E. Hernandez, Commander, Chaplaincy Services Bureau, Corrections & Rehabilitation  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, U. M. School of Medicine  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver  
Lt. Gary Wilcox, MDPD, Narcotics Bureau, Criminal Investigation, for Director Carlos Alvarez

**ABSENT:**

Beth Lang, Executive Director, Better Way of Miami

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services, Byrne Grant Administration  
Elaine Lhota, ASB Secretary, Department of Human Services, Byrne Grant Administration

**GUEST SPEAKERS:**

Rev. Rick Sawyer, Family & Children Faith Coalition

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Call to Order:** The Chair, Dr. E. Carolina Montoya, called the meeting to order at 9:15 a.m., in Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue.
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. **Introduction of Public Sector Representatives:** Dr. Montoya introduced the designees sitting in for the regular attendants at this meeting: Assistant Public Defender Robin Faber, Assistant State Attorney Murad Agi and Jo Anna Caldwell, Department of Children and Families.
- IV. **Introduction of Guests:** The Chair welcomed today's guests, requesting that they identify themselves. (Attachment)
- V. **Approval of Minutes:** The Board Members reviewed and approved the minutes for the October 9, 2002 meeting.

Motion: Gray  
Seconded: Fernandez  
Voted: 14-0  
Absent: Lang

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES ADVISORY BOARD (ASB)  
DECEMBER 11, 2002 MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehab Servs., for Dean Taylor, Dir., DHS  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Major Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Phyllis Hallberg, Executive Director, MDCPS, Division of Student Services, for School  
Superintendent Merrett Stierheim  
Rev. Jose E. Hernandez, Commander, Chaplaincy Services Bureau, Corrections & Rehabilitation  
Beth Lang, Executive Director, Better Way of Miami  
Carlos Martinez, Chief Assistant, Public Defender's Office, for the Hon. Bennett Brummer  
Helen Page, Assistant State Attorney, for The Hon. Katherine Fernandez-Rundle, State Attorney  
Deborah Robinson, Acting Program Supervisor for Alcohol, Drug Abuse & Mental Health  
Department of Children & Families for Acting Administrator Cheleene B. Schembera  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver  
Lt. Gary Wilcox, MDPD, Narcotics Bureau, Criminal Investigation, for Director Carlos Alvarez

**ABSENT:**

Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, U. M. School of Medicine

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services, Byrne Grant Administration  
Elaine Lhota, ASB Secretary, Department of Human Services, Byrne Grant Administration

**GUEST SPEAKERS:**

Dr. James Mennes, Substance Education Department, Student Services Division (DCPS)  
Dr. Monique Jimenez-Bermudez, Division of Student Services, DCPS  
Paula Swope, Division of Student Services, DCPS

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Call to Order:** The Chair, Dr. E. Carolina Montoya, called the meeting to order at 9:10 a.m., in Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue.
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. **Introduction of Public Sector Representatives:** Dr. Montoya introduced Assistant State Attorney, Ms. Helen Page, Katherine Fernandez-Rundle's designee sitting in for Mr. David Paulus.
- IV. **Introduction of Guests:** The Chair welcomed today's guests, and asked that they identify themselves. (Attachment)
- V. **Approval of Minutes:** Board Members reviewed and approved the minutes for the November 13, 2002 meeting.

Motion: Hall  
Seconded: Martinez  
Voted: 12-0  
Absent: Gerstein,  
Gray & Liddle

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES ADVISORY BOARD (ASB)  
JANUARY 8, 2003 MEETING  
REGULAR AGENDA**

**ATTENDED:**

James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
Major Frank Christmas, Internal Affairs, City of Miami Police Dept., for Chief Raul Martinez  
Robin Faber, Asst. Public Defender, for the Hon. Bennett Brummer, Public Defender  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Phyllis Hallberg, Exe. Dir., MDCPS, Div. of Student Services, for School Supt. Merrett Stierheim  
Beth Lang, Executive Director, Better Way of Miami  
David Paulus, Div. Chief of Narcotics Unit, for Hon. Katherine Fernandez-Rundle, State Attorney  
Deborah Robinson, Acting Program Supervisor for Alcohol, Drug Abuse & Mental Health  
Dept. of Children & Families for Acting Administrator Cheleene B. Schembera  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver

**ABSENT:**

MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Rev. Jose E. Hernandez, Commander, Chaplaincy Services Bureau, Corrections & Rehabilitation  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, U. M. School of Medicine  
Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehab Servs., for Dean Taylor, Dir., DHS  
Lt. Gary Wilcox, MDPD, Narcotics Bureau, Criminal Investigation, for Director Carlos Alvarez

**STAFF:**

Elaine Lhota, ASB Secretary, Department of Human Services, Byrne Grant Administration

**GUEST SPEAKERS:**

Ilene Primack, Program Director, Drug Free Youth In Town (D-FY-IT)  
Taman Everett, Student Services Coordinator, Drug Free Youth In Town (D-FY-IT)  
Bernie Diaz, Miami Coalition For A Safe & Drug-Free Community

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Call to Order:** The Vice-Chair, James Hall, in the absence of the Chair, Dr. E. Carolina Montoya, called the meeting to order at 9:20 a.m., in Conference Room, N-425, Department of Children & Families, 401 NW 2 Avenue. Assistant Public Defender, Robin Faber, was assigned by the Public Defender, Bennett Brummer, to serve as his designee for this meeting, in the absence of Carlos Martinez.
- II. **Introduction of Guests:** The Vice-Chair welcomed today's guests, and asked that they identify themselves. (Attachment)
- III. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- IV. **Approval of Minutes:** Board Members reviewed the minutes for the December 11, 2002 meeting. Phyllis Hallberg requested a correction on Page 2, Item VI, Paragraph 2 (TRUST), consisting of full-time personnel in all public schools remove ~~consist of~~ and add **which include** TRUST Specialists, guidance counselors, etc. **Board Members approved the minutes as amended for the December 11, 2002 meeting.**

Motion: White  
Seconded: Gray  
Voted: 10-0  
Absent: Blom, Liddle,  
Montoya, Hernandez  
& Wilcox

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES ADVISORY BOARD (ASB)  
FEBRUARY 12, 2003, MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for Dean Taylor.  
Director, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
Mjr. Frank Christmas, Business Management Sec., Miami Police Dept., for Chief John Timoney  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
Phyllis Hallberg, Exe. Dir., MDCPS, Div. of Student Services, for School Supt. Merrett Stierheim  
Beth Lang, Executive Director, Better Way of Miami, Inc.  
Deborah Robinson, Operations & Management, Consultant Manager, Adult Care & Family Support  
Dept. of Children & Families for Acting Administrator Cheleene B. Schembera  
Sgt. Norm Symonette, Narcotics Bureau, MDPD, for Director Carlos Alvarez, MDPD

**ABSENT:**

MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Rev. Jose E. Hernandez, Exe. Director & Founder, Agape Women's Center  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, U. M. School of Medicine  
Carlos Martinez, Public Defender's Office for Hon. Bennett Brummer, Public Defender  
David Paulus, Div. Chief of Narcotics Unit, for Hon. Katherine Fernandez-Rundle, State Attorney  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver

**STAFF:**

Elaine Lhota, ASB Secretary, Department of Human Services, Byrne Grant Administration

**GUEST SPEAKERS:**

Dr. Winsome Thompson, Director, Project SAFE, Children's Home Society  
Dr. Elane Nuehring, Evaluation Coordinator, Project SAFE, Children's Home Society  
Bernie Diaz, Miami Coalition For A Safe & Drug Free Community

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Call to Order:** The Chair, Dr. E. Carolina Montoya, called the meeting to order at 9:10 a.m., in the District Administrator's Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue. Sgt. Norm Symonette, in the absence of Lt. Gary Wilcox, served as designee for Director Carlos Alvarez, Miami-Dade Police Department.
- II. **Introduction of Guests:** The Chair welcomed today's guests, and asked that they introduce themselves. (Page 5)
- III. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- IV. **Approval of Minutes:** Board Members reviewed and voted to approve the minutes for January 8, 2003 meeting, as submitted.

Motion: Lang  
Seconded: Gerstein  
Voted: 8-0  
Absent: Blom, Gray,  
Hernandez, Liddle,  
Martinez, Paulus &  
White

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MARCH 12, 2003, MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for Dean Taylor,  
Director, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Phyllis Hallberg, Exe. Dir., MDCPS, Div. of Student Services, for School Supt. Merrett Stierheim  
Executive Director & Founder, Agape Women's Center  
Rev. Jose E. Hernandez, Commander, Chaplaincy Services Bureau, Department of Corrections &  
Rehabilitation, & Exe. Director & Founder Agape Women's Center  
Beth Lang, Executive Director, Better Way of Miami, Inc.  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, U. M. School of Medicine  
Carlos Martinez, Public Defender's Office for Hon. Bennett Brummer, Public Defender  
David Paulus, Div. Chief of Narcotics Unit, for Hon. Katherine Fernandez-Rundle, State Attorney  
Deborah Robinson, ADM Program Supervisor, ADAMH, Department of Children & Families for  
Acting Administrator Cheleene B. Schembera  
Sgt. Norm Symonette, Narcotics Bureau, MDPD, for Director Carlos Alvarez, MDPD  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver

**ABSENT:**

Mjr. Frank Christmas, Business Management Sec., Miami Police Dept., for Chief John Timoney  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services, Byrne Grant Administration

**GUEST SPEAKERS:**

Robert Borello, M.S.W. Clinical Social Worker, Alpha Program, Children's Psychiatric Ctr.

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Call to Order:** The Vice-Chair, Mr. Jim Hall, sitting in for the Chair, Dr. E. Montoya, who has to leave by 9:30 a.m. to participate in a meeting on a major County project, called the ASB meeting to order at 9:10 a.m., in the District Administrator's Conference Room, N-1007, Department of Children & Families, 401 NW 2 Avenue. Sgt. Norm Symonette, in the absence of Lt. Gary Wilcox, served as designee for Director Carlos Alvarez, Miami-Dade Police Department.

**Introduction of Guests:** The Vice-Chair welcomed today's guests, and asked that they introduce themselves. (Page 5)

- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None

- III. **Approval of Minutes:** The Board Members reviewed and made a motion to approve the minutes for February 12, 2003.

Motion: Gray  
Seconded: Lang  
Voted: 13-0  
Absent: Christmas &  
Gerstein

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
APRIL 9, 2003, MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for Dean Taylor,  
Director, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Mjr. Frank Christmas, Business Management Sec., Miami Police Dept., for Chief John Timoney  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Phyllis Hallberg, Exe. Dir., MDCPS, Div. of Student Services, for School Supt. Merrett Stierheim  
Executive Director & Founder, Agape Women's Center  
Carlos Martinez, Public Defender's Office for Hon. Bennett Brummer, Public Defender  
Helen Page, Assistant State Attorney, for Hon. Katherine Fernandez-Rundle, State Attorney  
Sgt. Norm Symonette, Narcotics Bureau, MDPD, for Director Carlos Alvarez, MDPD  
Karlene Tomlinson, ADAMH, Department of Children & Families for District Adm. Samara Kramer  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver

**ABSENT:**

Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11<sup>th</sup> Judicial Circuit  
Rev. Jose E. Hernandez, Commander, Chaplaincy Services Bureau, Department of Corrections &  
Executive Director & Founder Agape Women's Center  
Beth Lang, Executive Director, Better Way of Miami, Inc.  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, U. M. School of Medicine

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services, Byrne Grant Administration

**GUEST SPEAKERS:**

Ms. Cyndy Roberts, M.S.W., Clinical Social Worker, St Luke's Addiction Recovery Center  
Ms. Camilla Tamargo, Director of Children's Prevention St. Luke's Center  
Catholic Charities, Archdiocese of Miami

**Regular Meeting** (Scheduled for 9:00 a.m.)

- I. **Call to Order:** The Chair called the meeting to order at 9:10 a.m. in Conference Room 1, on the 12<sup>th</sup> Floor of the Stephen P. Clark Government Center, 111 NW First Street. Dr. Montoya introduced Sgt. Norm Symonette, sitting in for Lt. Gary Wilcox, MDPD and Karlene Tomlinson sitting in for Deborah Robinson, DCF.

**Introduction of Guests:** The Chair welcomed today's guests and asked that they introduce themselves. (Page 5)

- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None

- III. **Approval of Minutes:** The Chair informed the Board that the Minutes of March 12, 2003, included an Amendment to Item V-3 submitted by Deborah Robinson after the Secretary had sent the minutes to the Board Members.

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
MAY 14, 2003 MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for  
Dean Taylor, Director, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Mjr. Frank Christmas, Business Management Sec., Miami Police Dept., for Chief John Timoney  
Phyllis Hallberg, Exe. Dir., MDCPS, Div. of Student Servs., for School Supt. Merrett Stierheim  
Rev. Jose E. Hernandez, Executive Director & Founder Agape Women's Center, & Commander,  
Chaplaincy Services Bureau, Department of Corrections  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, Univ. Miami, School of Medicine  
Carlos Martinez, Public Defender's Office for Hon. Bennett Brummer, Public Defender  
David Paulus, Assistant State Attorney, for Hon. Katherine Fernandez-Rundle, State Attorney  
Karlene Tomlinson, ADAMH, Dept. of Children & Families for District Adm. Samara Kramer  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver  
Lt. Gary Wilcox, Narcotics Bureau, Criminal Investigation, Miami-Dade Police Dept., for  
Director Carlos Alvarez, Miami-Dade Police Department

**ABSENT:**

Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Division, 11th Judicial Circuit  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Beth Lang, Executive Director, Better Way of Miami, Inc.

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services

**GUEST SPEAKERS:**

Liz Regalado, Assistant Director, Alliance for Human Services  
Jose Vempala, Operation Management, Consultant Manager, Department of Children & Families

Regular Meeting (Scheduled for 9:00 a.m.)

- I. **Call to Order:** The Chair called the meeting to order at 9:15 a.m. in the District Administrator's Conference Room, N-1007, Department of Children & Families.
- II. **Introduction of Guests:** The Chair welcomed today's guests, and asked that they identify themselves. (see Page 7 )
- III. **Additions, Deletions or Changes to the Agenda by Board Members:** The Chair requested that Agenda Item VII, Substance Abuse Funding Proposal Committee Meeting, be moved for discussion with Item V, Ms. Regalada's Presentation on the Alliance for Human Services, a direct result of that committee meeting.
- IV. **Approval of Minutes:** Mr. Martinez asked the ASB Secretary to correct Secretary Rich to Secretary Ridge. Page 4, Item XI, New Business. A motion was made to Approve the Minutes for April 9, 2003 meeting, as amended.

Motion: Martinez  
Seconded: Hallberg  
Voted: 12-0  
Absent: Gerstein,  
Gray & Lang



**AMENDED  
RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
JUNE 11, 2003 MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for  
Director Dean Taylor, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Mjr. Frank Christmas, Business Mgmt. Sec., Miami Police Dept., for Chief John Timoney  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Div., 11th Judicial Circuit  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Phyllis Hallberg, Exe. Dir., MDCPS, Div. of Student Servs., for School Supt. Merrett Stierheim  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, Univ. Miami, School of Medicine  
Carlos Martinez, Public Defender's Office for Hon. Bennett Brummer, Public Defender  
Kathleen S. Phang, Assistant State Attorney, for Hon. Kathy Fernandez-Rundle, State Attorney  
Deborah Robinson, ADAMH, Program Supervisor, Department of Children & Families for  
District Administrator, Charles M. Hood, III  
Sgt. Norm Symonette, Narcotics Bureau, MDPD for Director Carlos Alvarez

**ABSENT:**

Beth Lang, Executive Director, Better Way of Miami, Inc.  
Rev. Jose E. Hernandez, Executive Director & Founder Agape Women's Center  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services

**GUEST SPEAKER:**

Dr. Gayle A. Dakof, Research Assistant Professor, Center for Treatment Research on  
Adolescent Drug Abuse, University of Miami, School of Medicine

Regular Meeting (Scheduled for 9:00 a.m.)

- I. **Call to Order & Introductions:** The Chair called the meeting to order at 9:10 a.m. in Conference Room 1, on the 12<sup>th</sup> Floor of the Stephen P. Clark Government Center. Dr. Montoya announced that Sgt. Norm Symonette, was sitting in for Lt. Gary Wilcox and Ms. Kathleen S. Phang, Assistant County Attorney, was here for David Paulus. The Chair welcomed guests and asked that they identify themselves. (Attachment A)
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. **Approval of Minutes:** The Board Members reviewed the minutes for the May 14, 2003 ASB meeting, and **a motion was made to approve the minutes as submitted.**
- IV. **Presentation:** The Chair introduced Dr. Gayle Dakof, Research Assistant Professor at the University of Miami. The Data Collection Committee's recommendation to invite researchers and professors to do presentations at the board meetings was

Motion: Christmas  
Seconded: Gray  
Voted: 12-0  
Absent: Hernandez,  
Lang & White

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
JULY 9, 2003 MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for  
Director Dean Taylor, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Mjr. Frank Christmas, Business Mgmt. Sec., Miami Police Dept., for Chief John Timoney  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Rev. Jose E. Hernandez, Executive Director & Founder Agape Women's Center  
Beth Lang, Executive Director, Better Way of Miami, Inc.  
Carlos Martinez, Public Defender's Office for Hon. Bennett Brummer, Public Defender  
Dr. James Mennes, Student Services, MDCPS, for School Superintendent Merrett Stierheim  
David Paulus, Assistant State Attorney, for Hon. Kathy Fernandez-Rundle, State Attorney  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver  
Lt. Gary Wilcox Narcotics Bureau, MDPD for Director Carlos Alvarez

**ABSENT:**

Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Div., 11<sup>th</sup> Judicial Circuit  
Dr. Howard Liddle, Professor & Director, Department of Epidemiology & Public Health,  
Center For Treatment Research on Adolescent Drug Abuse, Univ. Miami, School of Medicine  
Deborah Robinson, ADAMH, Program Supervisor, DCF, for District Administrator,  
Charles M. Hood, III

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services

**GUEST SPEAKER:**

Alexandria Douglas, Director, Alliance for Human Services (AHS)  
Ive Vintimilla, Coordinator of Cross Systems, Administrative Reforms, AHS  
Liz Regalado, Asst. Director, AHS

Regular Meeting (Scheduled for 9:00 a.m.)

- I. Call to Order & Introductions:** The Chair called the meeting to order at 9:10 a.m. in Conference Room 1, on the 12<sup>th</sup> Floor of the Stephen P. Clark Government Center. Dr. James Mennes is the representative for the Miami-Dade County Public Schools since Ms. Hallberg's retirement from the public school system. The Chair welcomed guests and asked that they identify themselves. (Page 4)
- II. Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. Approval of Minutes:** Ms. Lang reported her attendance at the June 11, 2003 meeting, noted incorrectly as absent on the minutes. Mr. Martinez submitted an amendment to the minutes, Item IV, Page 2, and Bullet 4: "Carlos Martinez stated that approximately 50% of the juveniles arrested have their cases dismissed, abandoned, nolle prossed ..... " The Board Members accepted the June 11, 2003 minutes as amended.

Motion: Lang  
Seconded: Gray  
Voted: 12-0  
Absent: Gerstein,  
Liddle & Robinson

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
SEPTEMBER 10, 2003 MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for  
Director Dean Taylor, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Mjr. Frank Christmas, Business Mgmt. Sec., Miami Police Dept., for Chief John Timoney  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Div., 11<sup>th</sup> Judicial Circuit  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Rev. Jose E. Hernandez, Executive Director & Founder Agape Women's Center  
Dr. Howard Liddle, Professor, Director of Department of Epidemiology & Public Health,  
Center for Treatment Research on Adolescent Drug Abuse, Univ. Miami, School of Medicine  
Dr. James Mennes, Student Services, MDCPS, for School Superintendent Merrett Stierheim  
David Paulus, Assistant State Attorney, for Hon. Kathy Fernandez-Rundle, State Attorney  
Michelle Wyatt Sweeting, ADM Substance Abuse Coordinator, for District Administrator  
Charles M. Hood, III, District XI, Department of Children & Families  
Raymond S. White, Director, Employee Support Services for County Manager Steve Shiver  
Lt. Gary Wilcox Narcotics Bureau, MDPD for Director Carlos Alvarez

**ABSENT:**

Beth Lang, Executive Director, Better Way of Miami  
Carlos Martinez, Public Defender's Office for Hon. Bennett Brummer, Public Defender

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services

**GUEST SPEAKER:**

Eric F. Wagner, Ph.D., Director, F.I.U., Community-Based Intervention Research Group

Regular Meeting (Scheduled for 9:00 a.m.)

- I. **Call to Order & Introductions:** The Chair called the meeting to order at 9:15 a.m. in Conference Room 1, 12<sup>th</sup> Floor, of the Stephen P. Clark Government Center. The Chair introduced Michelle Wyatt Sweeting, ADM Substance Abuse Coordinator for District XI, Department of Children & Families, sitting in for Deborah Robinson, who was unable to attend due to another scheduled meeting. Lt. Gary Wilcox introduced Captain Gregory Dohrang, who has recently joined the Narcotics Bureau of MDPD. Guest introduction followed. (See Page 5 )
- II. **Additions, Deletions or Changes to the Agenda by Board Members: Report on Children's Trust:** Judge Gerstein announced the Children's Trust meeting for September 15, 2003, at 5:00 p.m., in the Commission Chambers; this is the second and final public hearing. The Board will vote on the millage rate and then on the \$300 million budget proposal for the next five years. Judge Gerstein commented that the Children's Trust has had no input from ASB members or from service providers regarding child substance abuse issues. The budget proposal does include support for Special Needs Kids, requested by the Developmental Disability Program. Tentatively, 50% of the monies are for children between the ages of 0 - 5, 25% 6 - 12, and 25%, 13

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
OCTOBER 8, 2003 MEETING  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for  
Director Dean Taylor, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
Mjr. Frank Christmas, Business Mgmt. Sec., Miami Police Dept., for Chief John Timoney  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Rev. Jose E. Hernandez, Executive Director & Founder Agape Women's Center  
Beth Lang, Executive Director, Better Way of Miami  
Carlos Martinez, Public Defender's Office for Hon. Bennett Brummer, Public Defender  
Dr. James Mennes, Student Services, MDCPS, for School Superintendent Merrett Stierheim  
David Paulus, Assistant State Attorney, for Hon. Kathy Fernandez-Rundle, State Attorney  
Deborah E. Robinson, ADAMH Program Supervisor, DCF, for District Administrator  
Charles M. Hood, III

**ABSENT:**

MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Div., 11<sup>th</sup> Judicial Circuit  
Dr. Howard Liddle, Professor, Director of Department of Epidemiology & Public Health,  
Center for Treatment Research on Adolescent Drug Abuse, Univ. Miami, School of Medicine  
Raymond S. White, Director, Employee Support Services for County Manager George Burgess  
Lt. Gary Wilcox Narcotics Bureau, MDPD for Director Carlos Alvarez

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services

**GUEST SPEAKER:**

Andres Gil, Ph.D., Associate Director, FIU, Community-Based Intervention Research Group

Regular Meeting (Scheduled for 9:00 a.m.)

- I. **Call to Order & Introductions:** The Chair called the meeting to order at 9:10 a.m., Conference Room 1, 12<sup>th</sup> Floor, Stephen P. Clark Government Center. Introduction of guests followed. (See Page 4 )
- II. **Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. **Approval of Minutes for September 10, 2003:** Deborah Robinson requested the following revisions to the minutes: **Item IX, New Business, # 1)** Ms. Bobbie Ibarra, a ~~volunteer~~, was recently named the Executive Director of Our Kids. **# 2)** The following five programs will be awarded monies: \$700,000 to Informed Families, for Prevention, ~~\$433,000~~ **\$133,334** to The Village for Adolescent Girls Program, ~~\$334,000~~ **\$133,333** to Camillus House, ~~\$475~~ **\$425K** to D-FY-IT, for Prevention in **Miami-Dade County and \$50,000 for Broward County.** ~~Dependency Drug Court.~~ **# 4) Family Intervention Specialists received an increase of \$200,211 for adult substance abuse services. was moved from Special Appropriations to the 2003-05 Budget. (no increase in budget)** **Let these revisions reflect that the Board Members voted to approve the Minutes as amended.**

Motion: Martinez  
Seconded: Gray  
Voted: 10-0  
Absent: Blom  
Gerstein, Liddle,  
White & Wilcox

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
NOVEMBER 12, 2003  
REGULAR AGENDA**

**ATTENDED:**

James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Mjr. Frank Christmas, Business Mgmt. Sec., Miami Police Dept., for Chief John Timoney  
Robin Faber, Assistant Public Defender for Hon. Bennett Brummer, Public Defender  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Beth Lang, Executive Director, Better Way of Miami  
Dr. Howard Liddle, Professor, Director of Department of Epidemiology & Public Health,  
Center for Treatment Research on Adolescent Drug Abuse, Univ. Miami, School of Medicine .  
Frank Prieto, Assistant State Attorney, for Hon. Kathy Fernandez-Rundle, State Attorney  
Deborah E. Robinson, ADAMH Program Supervisor, DCF, for District Administrator  
Charles M. Hood, III  
Raymond S. White, Director, Employee Support Services for County Manager George Burgess

**ABSENT:**

Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Div., 11<sup>th</sup> Judicial Circuit  
Rev. Jose E. Hernandez, Executive Director & Founder Agape Women's Center  
Dr. James Mennes, Student Services, MDCPS, for School Superintendent Merrett Stierheim  
Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services, for  
Director Dean Taylor, Department of Human Services  
Lt. Gary Wilcox Narcotics Bureau, MDPD for Director Carlos Alvarez

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services

**GUEST SPEAKER:**

Jose Szapocznik, Ph. D., Professor & Director, Center for Family Studies, University of Miami  
School of Medicine

- I. Call to Order & Introductions:** The Vice-Chair, James N. Hall called the meeting to order at 9:10 A.M. in Conference Room 1, 12<sup>th</sup> Floor, located in the Stephen P. Clark Government Center. 111 NW 1<sup>st</sup> Street. Mr. Hall introduced Robin Faber, representing the Public Defender's Office and Frank Prieto, representing the State Attorney's Office. Introduction of guests followed. (See Page 4)
- II. Additions, Deletions or Changes to the Agenda by Board Members:** None
- III. Approval of October 8, 2003 Minutes:** The Board Members reviewed the minutes for October 8, 2003 meeting and **a motion was made to approve the minutes as submitted.**
- IV. Presentation** – Dr. Howard Liddle introduced Dr. Jose Szapocznik, Professor and Director of the Center for Family Studies, at the University of Miami School of Medicine. Dr. Szapocznik, a former member of the Addiction Services Board, is well known nationally and internationally as an expert clinical practice research scientist and policy shaper. Dr. Szapocznik is a member of the National Institute on Drug Abuse Clinical Trial Network. The Clinical Trial Network's mission is to improve the nation's drug abuse treatment services. Introduced as a mechanism that

Motion: Lang  
Seconded: Liddle  
Voted: 10-0  
Absent: Gerstein  
Hernandez, Mennes  
Montoya & Wilcox

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)  
DECEMBER 10, 2003  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services for  
Director Dean Taylor, Department of Human Services  
Mjr. Frank Christmas, Business Mgmt. Sec., Miami Police Dept. for Chief John Timoney  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction Div., 11<sup>th</sup> Judicial Circuit  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University  
Rev. Jose E. Hernandez, Executive Director & Founder Agape Women's Center  
Beth Lang, Executive Director, Better Way of Miami  
Carlos Martinez, Assistant Public Defender for Hon. Bennett Brummer, Public Defender  
Sgt. Chris McManus, MDPD, Special Investigation Div. for Director Carlos Martinez  
Dr. James Mennes, Student Services, MDCPS for School Superintendent Merrett Stierheim  
David Paulus, Assistant State Attorney for Hon. Kathy Fernandez-Rundle, State Attorney  
Jessica Rodriguez, Planner, DCF, Substance Abuse & Mental Health Program for District  
District Administrator Charles M. Hood, III  
Raymond S. White, Director, Employee Support Services for County Manager George Burgess

**ABSENT:**

MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
Dr. Howard Liddle, Professor & Director U.M., Center for Treatment Research on  
Adolescent Drug Abuse

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services

**GUEST SPEAKER:**

Dr. Daniel A. Santisteban, Research Associate Professor, U.M. School of Medicine,  
Center for Family Studies

**I. Call to Order & Introductions:** The Chair, Dr. E. Carolina Montoya called the meeting to order at 9:15 A.M. in the Rear Conference Room on the 22<sup>nd</sup> Floor, of the Stephen P. Clark Government Center. 111 NW 1<sup>st</sup> Street. Dr. Montoya introduced Jessica Rodriguez, sitting in for Deborah Robinson and Sgt. Chris McManis sitting in for Lt. Gary Wilcox. Introduction of guests followed. (See Page 4)

**II. Additions, Deletions or Changes to the Agenda by Board Members:** None

**III. Approval of Minutes:** The Board Members reviewed the minutes for November 12, 2003 meeting and **a motion was made to approve the minutes as recorded.**

**V. Legislative Ad Hoc Committee Report on Article V:** Carlos Martinez notified the Board Members that Senator Lynn amended the Drug Court Bill – Senate Bill 316. This Bill expanded eligibility and eliminated some prohibition on who can participate in a diversion program and added provisions so that dependency courts will encourage parents to participate in drug courts and

Motion: White  
Seconded: Gray  
Voted: 12-0  
Absent: Blom, Hall &  
Liddle

# ORDINANCE CREATING THE BOARD

**ORDINANCE 90-144**  
**CREATING MIAMI-DADE COUNTY**  
**ADDICTION SERVICES BOARD**  
**DECEMBER 18, 1990**

**AMENDED ORDINANCE 92-93**  
**MEMBERS TERMS OF OFFICE**

**AMENDED ORDINANCE 02-81**  
**EXPANDING DUTIES & POWERS**  
**TO INCLUDE OVERSIGHT OF SUBSTANCE ABUSE**  
**PREVENTION SERVICES**



## MEMORANDUM

Amended  
Agenda Item No. 2(d)

TO Hon. Mayor and Members  
Board of County Commissioners

DATE

(Public Hearing 12-18-90)  
November 6, 1990

SUBJECT

Ordinance creating Dade  
County Addiction Services  
Board

FROM Robert A. Ginsburg  
Dade County Attorney

O#90-144

The attached ordinance creating the Dade County Addiction Services Board was prepared and placed on the agenda at the request of Commissioner Hawkins.

  
Robert A. Ginsburg  
Dade County Attorney

RAG/rk  
Attachment

ORDINANCE NO. 90-144

ORDINANCE CREATING DADE COUNTY ADDICTION SERVICES BOARD; PROVIDING FOR MEMBERSHIP, QUALIFICATIONS AND TERMS; PROVIDING FOR ORGANIZATION; SETTING FORTH DUTIES AND POWERS; PROVIDING FOR REPORTS; PROVIDING SEVERABILITY, INCLUSION IN CODE AND AN EFFECTIVE DATE

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF DADE COUNTY, FLORIDA:

Section 1. Creation of Board. There is hereby created and established in Dade County an advisory board to be known as the Dade County Addiction Services Board.

Section 2. Membership; Qualifications; Terms.

(a) This board shall consist of eighteen (18) members appointed by the County Commission in a manner set forth below. Each member of the board shall be a resident and elector of Dade County and shall have an outstanding reputation for integrity, responsibility, and commitment to serving the community.

(b) Nine (9) of the members shall be appointed from the public sector and nine (9) of the members shall be appointed from the private sector. In filling any "private sector" seat, the County Commission shall select from a list to be submitted by The Miami Coalition for a Drug-Free Community. The "public sector" members appointed by the Board of County Commissioners shall include the following:

1. a State HRS administrator;
2. a representative of the State Attorney's Office;

3. a member of the Circuit Court of the 11th Judicial Circuit; and
4. a representative from the Public Defender's Office.
5. the Superintendent of Schools, or the Superintendent's designee
6. the Director of the Metro-Dade Department of Human Resources or the Director's designee
7. the Director of Metro-Dade Police Department or the Director's designee
8. the County Manager or the Manager's designee
9. the Chief of Police of the City of Miami or the Chief's designee

(c) Six (6) members (3 private, 3 public) shall be appointed for an initial term of one (1) year; six (6) members (3 private, 3 public) shall be appointed for an initial term of two (2) years; and six (6) members (3 private, 3 public) shall be appointed for a term of three (3) years. Appointments to fill any vacancy shall be for the remainder of the unexpired term.

(d) Each member shall be eligible for reappointment and shall hold office until his or her successor is duly appointed and qualified.

(e) If any member of the board fails to attend three (3) consecutive meetings without due cause, the chairperson shall certify the same to the County Commission, and such member shall then be deemed to have been removed and a vacancy created.

(f) The members shall serve without compensation. The County Commission or other sources may provide funds for appropriate and necessary expenses incurred by the board or any of its members in the performance of board functions; provided, however, that no County funds will be expended without prior approval of the County Commission.

Section 3. . Organization of the Board.

(a) The members of the board shall elect a chairperson and such other officers as may be deemed necessary or desirable, who shall serve at the will of the board. Ten (10) members of the board shall constitute a quorum necessary to hold a meeting and take any action. A majority vote of the members present shall be necessary to take any action.

(b) An executive committee consisting of all officers and such other persons as the chairperson may appoint from time to time, is authorized to exercise all powers, duties and functions of the board between board meetings. Any action taken by the executive committee shall be reported to the board at its next regular meeting and the board shall either ratify or rescind the action of the executive committee.

(c) The chairperson may call meetings of the board. Meetings may also be called by written notice signed by ten (10) members. The board at any meeting may fix and call a meeting on a future date. Minutes shall be kept of all meetings of the board. All meetings shall be public. The County Manager and the Dade County Office of Substance Abuse shall provide appropriate staff support to the Dade County Addiction Services Board.

Section 4. Duties and Powers of the Board. The board shall have the following duties, functions, powers and responsibilities:

(a) To assist in the establishment, operation and oversight of a central intake system providing 24-hour access to addiction therapy.

(b) To serve in an advisory capacity to the Board of County Commissioners, the County Manager, and the community concerning therapy and recovery programs in Dade County.

(c) To make a continuous study and review of all existing addiction therapy and recovery programs, services and facilities, both public and private, in Dade County.

(d) To make recommendations on the administration and distribution of monies directed to addiction treatment and recovery from all sources.

(e) To make recommendations on the administration and distribution of nondesignated trust funds held for addiction treatment and recovery in Dade County.

(f) To make recommendations on the coordination, organization, utilization, and implementation of treatment and recovery facilities in Dade County as well as public education as to the addiction problems faced by Dade County and as to the treatments, programs, institutions, facilities and services available to the County.

(g) To work with the existing governmental providers of treatment and care as well as those providers in the private

sector, and to make recommendations to these groups regarding the needs of Dade County for treatment programs and facilities.

(h) To recommend to the manager and the Board of County Commissioners such ordinances as will aid in carrying out the purposes of this ordinance.

(i) To submit an annual report to the Manager and the Board of County Commissioners.

(j) To accept grants and donations on behalf of the County from foundations and others for the purpose of carrying out the above listed functions, subject to approval by the Board of County commissioners.

(k) To perform such other duties as may from time to time be assigned to it by the Board of County Commissioners or that are reasonable, necessary or proper to the exercise of the powers and duties enumerated above.

Section 5. Reports. Within the first ninety (90) days of each calendar year, the board shall make a report to the Board of County Commissioners of the board's activities for the preceding calendar year. Each such report shall set forth a complete operating and financial statement covering its operation during such year.

Section 6. If any section, subsection, sentence, clause or provision of this ordinance is held invalid, the remainder of this ordinance shall not be affected thereby.

Section 7. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provisions of this ordinance shall become and be made a part of the Code of

Metropolitan Dade County, Florida; and that the sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section", "article", or other appropriate word.

Section 8. The provisions of this ordinance shall become effective ten (10) days after the date of its enactment.

PASSED AND ADOPTED: DEC 18 1990

Approved by County Attorney as to  
form and legal sufficiency. [Signature]

Prepared by:

[Signature]

ORDINANCE NO.

92-93<sup>1</sup>

ORDINANCE AMENDING SECTION 2-422(C) OF THE  
CODE OF METROPOLITAN DADE COUNTY, FLORIDA,  
RELATING TO DADE COUNTY ADDICTION SERVICES  
BOARD; AMENDING TERMS OF OFFICE OF MEMBERS;  
AND PROVIDING SEVERABILITY, INCLUSION IN CODE  
AND AN EFFECTIVE DATE

BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF DADE  
COUNTY, FLORIDA:

Section 1. Section 2-422 (c) of the Code of Metropolitan  
Dade County, Florida, is hereby amended to read as follows:<sup>1</sup>

Sec. 2-422. Membership; qualifications; terms.

\*\*\*

(c) ~~Six-(6)-members-(3-private, 3-public)-shall  
be-appointed-for-an-initial-term-of-one-(1)-year, six  
(6)-members-(3-private, 3-public)-shall-be-appointed  
for-an-initial-term-of-two-(2)-years, and six-(6)  
members-(3-private, 3-public)-shall-be-appointed-for-a  
term-of-three-(3)-years. All private sector members  
shall be appointed for terms of three (3) years. The  
public sector members shall be permanent appointments.  
Appointments to fill any vacancy of a private sector  
member shall be for the remainder of the unexpired  
term.~~

\*\*\*

Section 2. If any section, subsection, sentence, clause  
or provision of this ordinance is held invalid, the remainder of  
this ordinance shall not be affected by such invalidity.

Section 3. It is the intention of the Board of County  
Commissioners, and it is hereby ordained that the provisions of

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<sup>1</sup>Words stricken through shall be deleted. Underscored words  
constitute the amendment proposed. Remaining provisions are now  
in effect and remain unchanged.



this ordinance shall become and be made a part of the Code of Metropolitan Dade County, Florida; and that the sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section", "article", or other appropriate word.

Section 4. The provisions of this ordinance shall become effective ten (10) days after the date of its enactment.

PASSED AND ADOPTED: SEP 15 1997

Approved by County Attorney as to  
form and legal sufficiency. RAG

Prepared by: [Signature]

MEMORANDUM

Agenda Item No. 4(E)

TO: Hon. Chairperson and Members  
Board of County Commissioners

8-90

DATE:

(Public Hearing 5-21-02)  
April 23, 2002

FROM: Robert A. Ginsburg  
County Attorney

SUBJECT: Ordinance amending Dade  
County Addiction Services  
Board; expanding duties and  
powers to include oversight of  
substance abuse prevention  
services

02-81

The accompanying ordinance was prepared and placed on the agenda at the request of  
Commissioner Katy Sorenson.

  
Robert A. Ginsburg  
County Attorney

RAG/jls

MEMORANDUM

TO: Honorable Chairperson and Members  
Board of County Commissioners

DATE: May 21, 2002

FROM: Steve Shiver  
County Manager

SUBJECT: Ordinance amending Dade County  
Addiction Services Board; expanding  
duties and powers to include  
oversight of substance abuse  
prevention services

02-81

The ordinance amending the Dade County Addiction Services Board by expanding their duties and powers to include the oversight of substance abuse prevention and treatment services will have no fiscal impact on Miami-Dade County.



MEMORANDUM

TO: Honorable Chairperson and Members  
Board of County Commissioners

DATE: May 21, 2002

FROM:   
Robert A. Ginsburg  
County Attorney

SUBJECT: Agenda Item No. 4(E)

02-81

Please note any items checked.

- ☐ "4-Day Rule" (Applicable if raised)
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of private business sector impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ "Sunset" provision required
- ☐ Legislative findings necessary

3

Approved \_\_\_\_\_ Mayor  
Veto \_\_\_\_\_  
Override \_\_\_\_\_

Agenda Item No. 4(E)  
5-21-02

ORDINANCE NO. 02-81

ORDINANCE AMENDING DADE COUNTY  
ADDICTION SERVICES BOARD CODIFIED AT  
CHAPTER 2, ARTICLE XLIV, OF THE CODE OF  
MIAMI-DADE COUNTY; EXPANDING DUTIES AND  
POWERS TO INCLUDE OVERSIGHT OF SUBSTANCE  
ABUSE PREVENTION SERVICES; PROVIDING  
SEVERABILITY, INCLUSION IN THE CODE, AND  
EFFECTIVE DATE

WHEREAS, this Board of County Commissioners created the Miami-Dade County  
Addiction Services Board (hereinafter "Addiction Services Board") to serve in an advisory  
capacity on matters related to the drug addiction therapy and recovery programs; and

WHEREAS, the Addiction Services Board recently completed its sunset review report  
and recommended that its ordinance be amended to include oversight of substance abuse  
prevention services; and

WHEREAS, prevention is an integral part of a comprehensive addiction services  
continuum; and

WHEREAS, it is in the best interest of the County to provide the Addiction Services  
Board with the ability to oversee the entire continuum of addiction services,

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY  
COMMISSIONERS OF MIAMI-DADE COUNTY, FLORIDA:

Section 1. Chapter 2, Article XLIV of the Code of Miami-Dade County shall be  
amended as follows:

4

CHAPTER 2  
ARTICLE XLIV  
DADE COUNTY ADDICTION SERVICES BOARD

Sec. 2-424. Duties and powers.

The Board shall have the following duties, functions, powers and responsibilities:

(2) To serve in an advisory capacity to the Board of County Commissioners, the County Manager, and the community concerning ~~[[therapy and recovery program]]~~ >> substance abuse prevention and treatment services << in >> Miami << Dade County.

(3) To make a continuous study and review of all existing ~~[[addiction therapy and recovery programs, services and facilities in]]~~ >> substance abuse prevention and treatment services << both public and private, in >> Miami << Dade County.

(4) To make recommendations on the administration and distribution of monies directed to ~~[[addiction treatment and recovery]]~~ >> substance abuse prevention and treatment services << from all sources.

(5) To make recommendations on the administration and distribution of nondesignated trust funds held for ~~[[addiction treatment and recovery]]~~ >> substance abuse prevention and treatment services <<

(6) To make recommendations on the coordination, organization, utilization, and implementation of ~~[[treatment and recovery facilities]]~~ >> substance abuse prevention and treatment services << in >> Miami << Dade County as well as public education as to the addiction problems faced by >> Miami << Dade County and as to ~~[[treatments, programs, institutions, facilities, and]]~~ >> substance abuse prevention and treatment << services available to the County.

Section 2. If any section, subsection, clause or provision of this ordinance is held invalid, the remainder of the ordinance shall not be affected by such invalidity.

Section 3. It is the intention of the Board of County Commissioners, and it is hereby ordained that the provision of this ordinance, including the sunset provision, shall

02-81

become and be made a part of the Code of Miami-Dade County, Florida. The sections of this ordinance may be renumbered or relettered to accomplish such intention, and the word "ordinance" may be changed to "section," "article," or other appropriate word.

Section 4. Except as otherwise specifically indicated in the ordinance, this ordinance shall become effective ten (10) days after the date of enactment unless vetoed by the Mayor, and if vetoed, shall be effective only upon an override by this Board.

Section 5. This ordinance does not contain a sunset provision.

PASSED AND ADOPTED: MAY 21 2002

Approved by County Attorney as  
to form and legal sufficiency. RA6

Prepared by: KMC  
Karon M. Coleman  
Sponsored by Commissioner Katy Sorenson

6



MEMORANDUM

TO: Honorable Chairperson and Members  
Board of County Commissioners

DATE: May 21, 2002

FROM: *Robert A. Ginsburg*  
Robert A. Ginsburg  
County Attorney

SUBJECT: Agenda Item No. 4(E)

02-81

Please note any items checked.

- ☐ "4-Day Rule" (Applicable if raised)
- ☐ 6 weeks required between first reading and public hearing
- ☐ 4 weeks notification to municipal officials required prior to public hearing
- ☐ Decreases revenues or increases expenditures without balancing budget
- ☐ Budget required
- ☐ Statement of fiscal impact required
- ☐ Statement of private business sector impact required
- ☐ Bid waiver requiring County Manager's written recommendation
- ☐ Ordinance creating a new board requires detailed County Manager's report for public hearing
- ☐ "Sunset" provision required
- ☐ Legislative findings necessary

3



BY LAWS

NOT APPLICABLE

MINUTES FROM  
BOARD MEETING  
APPROVING  
SUNSET REVIEW  
QUESTIONNAIRE

**RECORDING SECRETARY'S SUMMARY AGENDA ACTION  
MIAMI-DADE COUNTY ADDICTION SERVICES BOARD (ASB)**

**JANUARY 14, 2004  
REGULAR AGENDA**

**ATTENDED:**

Dr. E. Carolina Montoya, ASB Chair, Director, Office of Rehabilitative Services for  
Director Dean Taylor, Department of Human Services  
James N. Hall, ASB Vice-Chair, Executive Director, Up Front Drug Information Center  
Mjr. Frank Christmas, Business Management, City of Miami Police for Chief John Timoney  
Hon. Norman Gerstein, Circuit Court Judge, General Jurisdiction, 11<sup>th</sup> Judicial Circuit  
Rev. Jose E. Hernandez, Executive Director & Founder Agape Women's Center  
Beth Lang, Executive Director, Better Way of Miami  
Dr. Howard Liddle, Director, U.M. Center For Treatment Research on Adolescent Drug Abuse  
Carlos Martinez, Assistant Public Defender for Hon. Bennett Brummer, Public Defender  
Dr. James Mennes, Student Services, MDCPS for School Superintendent Merrett Stierheim  
David Paulus, Assistant State Attorney for Hon. Kathy Fernandez-Rundle, State Attorney  
Michelle Sweeting, ADM Substance Abuse Coordinator for Department of Children & Families  
District Administrator Charles M. Hood, III  
Raymond S. White, Director, Employee Support Services for County Manager George Burgess  
Lt. Gary Wilcox, MDPD, Narcotics Bureau Criminal Investigation for Director Carlos Alvarez

**ABSENT:**

MaryAnn Blom, Sr. Vice President, Greater Miami Chamber of Commerce  
Dr. Patrick Gray, Associate Professor, School of Education, Barry University

**STAFF:**

Vaughn Tooley, ASB Staff Director, Department of Human Services  
Elaine Lhota, ASB Secretary, Department of Human Services

**GUEST SPEAKER:**

Courtenay Strickland, Voting Rights Project Director, ACLU  
Dr. Lisa Metsch, Associate Professor of Epidemiology & Public Health,  
University of Miami School of Medicine, Center for Family Studies

**I. Call to Order & Introductions:** The Chair, Dr. E. Carolina Montoya called the meeting to order at 9:00 A.M. in Conference Room 18-2, of the Stephen P. Clark Government Center, 111 NW 1<sup>st</sup> Street. Michelle Sweeting, attended for Deborah Robinson, Department of Children & Families. Introduction of guests followed. (See Page 6)

**II. Additions, Deletions or Changes to the Agenda by Board Members:** None

**III. Approval of Minutes:** Board Members reviewed the minutes for the December 10, 2003 meeting and a motion was made to approve the minutes as recorded.

Motion: Martinez  
Seconded: Lang  
Voted: 13-0  
Absent: Blom & Gray

Carlos Martinez referred to Page 4, Item VII of the December 10<sup>th</sup> presentation and his decision to withdraw his motion to request a dedicated source of funding for training and certification in family therapy, because of his personal relationship with an employee at a potential training agency who could possibly benefit from those funds. This was also previously recommended by the County Attorney's Office in response to a question raised by Mr. Martinez.

## **Agenda Items (Cont'd):**

- IV. **"Restoration of Civil Rights" Presentation:** Ms. Courtenay Strickland, Voting Rights Project Director of the American Civil Liberties Union of Florida (ACLU), reported that over a half million people in Florida have lost their civil rights due to past felony convictions even though they have already completed their sentences. Florida is one of only seven states that deny individuals convicted of a felony the right to vote and other civil rights, including the right to hold certain occupational licenses.

Currently, the civil rights of ex-felons can only be restored by the Governor on recommendation of the Executive Clemency Board. By statute, the Department of Corrections (DOC) is required to provide assistance with applications prior to an inmate's release. The ACLU along with the Florida Justice Institute of Legal Services has filed litigation over the Department's failure to comply with this provision. In the course of this litigation DOC admitted that nearly 125,000 inmates released from prison between 1992 and 2001 were never provided assistance with the restoration of civil rights application, nor were they notified that such a process exists. Presently there are approximately 30,000 applications at the office of the Executive Clemency Board awaiting review.

The ACLU recommends in the short term that the Office of Executive Clemency hire additional staff to handle the existing backlog of applications so that those applicants going through the current process will be notified of a decision within a reasonable timeframe. Another short term improvement would be for the Governor and his Cabinet to amend the rules of Executive Clemency that govern this process, removing Rule 9A of the Rules of Executive Clemency, which requires a hearing process to determine the merit of each application.

The long-term goal is to amend the state constitution and end the disenfranchisement of ex-felons civil rights. Constitutional Amendment Petition Forms were circulated to Board Members, Staff and Guests which call for the automatic restoration of civil rights for ex-felons upon completion of their sentence.

The ACLU conducts workshops throughout the State to assist ex-felons in the application process, and partners with the Homeless Forum in restoration of civil rights efforts. An advocacy program has been initiated in Miami that is staffed by volunteer lawyers and law students who provide a more in-depth level of assistance. The ACLU joins with other groups in the statewide Florida Rights Restoration Coalition, a non-partisan coalition of nearly 40 local state and national organizations dedicated to changing the State Constitution and restoring the civil rights of ex-felons. Ms. Strickland provided Board Members, staff and guests with leaflets for additional information on the Coalition, the ACLU voting rights lawsuit and Felony Disenfranchisement Laws in the US.

Ms. Strickland urged ASB Members to amend their proposed memorandum to the BCC and recommended that they support the ballot initiative for a State Constitutional Amendment.

## **Agenda Items (Cont'd):**

**Presentation – Restoration of Civil Rights (Cont'd):** In response to Dr. Montoya's question, most of the States have changed their constitutional law on restoration of civil rights through the Legislature and a ballot initiative. In most states, once certain sets of requirements are met, civil and voting rights are restored.

- V. **Presentation: "Welfare Reform & Substance Abuse" - Dr. Lisa Metsch:** Dr. Liddle introduced Dr. Lisa Metsch, Associate Professor of Epidemiology and Public Health and Associate Director of the Comprehensive Drug Research Center at the University of Miami School of Medicine. Dr. Metsch has conducted research and produced publications that focus on behavioral interventions, health services research and policy research in the areas of substance abuse and HIV.

The Welfare Reform and Substance Abuse study was funded by the Substance Abuse Policy Research Program of the Robert Wood Johnson Foundation. The Welfare Reform enacted through the Personal Responsibility and Work Opportunity Reconciliation Act of 1996 transformed the traditional Aid to Families with Dependent Children (AFDC) program to a transitional program, Temporary Assistance for Needy Families (TANF). TANF imposes a lifetime limit of five years of federally supported welfare payments. Studies show that there is a great need to evaluate interventions to help substance abusing women to make this transition. The Welfare Reform and Substance Abuse study found that women who completed treatment and returned for aftercare were more likely to be working and off welfare at follow-up intervals. Prior to the Welfare Reform legislation adopted in 1996 there was very little research conducted and published on the relationship between welfare recipients and substance abuse treatment outcomes.

Dr. Metsch provided Board Members and guests with her article on Welfare and Work Outcomes after Substance Abuse Treatment. In this study, employment and welfare outcomes were investigated for women who received welfare and substance abuse treatment in Florida between 1994 and 1999. A total of 4,326 women who met both criteria were identified through three statewide databases. Throughout the time period of the study the proportion of women moving from welfare to work increased significantly. Outpatient treatment was the most frequent modality (63%) for women in the study, with approximately half (49%) successful in meeting treatment objectives. Slightly more than half (54%) reported at least one prior admission to substance abuse treatment. These women's welfare and work outcomes were compared at three timeframes after discharge from substance abuse treatment (1-3, 1-6, 1-12 months) with a random sample of welfare recipients who did not participate in substance abuse treatment during the study's timeframe. Substance abuse treatment participants were significantly more likely to be in the "work only" group than the comparison group. This effect increased when studied over a five year period. Dr. Metsch pointed out, however, that substance abuse treatment participants were also more likely than the comparison group to neither receive welfare or to work. This study replicated the well documented finding that length of stay in treatment is a significant variable, generally with longer treatment associated with more positive outcomes. Women who stayed in treatment longer were more likely to "work only" than to receive welfare. In terms of intensity of treatment, the residential setting produced more favorable work outcomes. These findings raise a number of policy issues. Substance abusing women trying to make this transition from welfare to work need many services in

## **Agenda Items Cont'd:**

**Presentation – Welfare Reform & Substance Abuse (Cont'd):** transition in addition to drug treatment, or a drug treatment program that addresses multiple barriers simultaneously. There is no standard screening methodology for substance abusers in welfare offices and this important factor often goes undiagnosed. And there remains the issue of how changes in the economy and availability of substance abuse treatment services will affect this welfare to work transition.

Dr. Liddle reminded the Board Members that today's presentations will become part of Jim Hall's CD ROM production and his office will do everything in their power to make relevant research information easily accessible to him.

- VI. Addiction Services Board 2004 Sunset Review Report:** A motion was made to approve the Miami-Dade County Addiction Services Board 2004 Sunset Review Report for Year 2002 and 2003 Board activities, as written.

Motion: Hall  
Seconded: Martinez  
Voted: 13-0  
Absent: Blom , Gray

- VII "Restoration of Civil Rights" Letter of Support:** Carlos Martinez, Chairperson for the Legislative Ad Hoc Committee, reported on the December 8, 2003 meeting. The Committee agreed to propose to the ASB a recommendation to the BCC to support Senate Bill 414, introduced by Senator Bullard. The Committee was unable to decide on supporting ACLU's Citizens Initiative without the proposal. Discussion did ensue on whether there should be a time limitation (two year limit) to restore civil rights to convicted ex-felons who have served their sentences or commit to an application process as mandated by law. The Committee believes that the ASB should concentrate more on those who have been convicted of substance abuse crimes.

ASB Members were asked to consider the Citizens Initiative and ACLU's recommendation to lobby the state legislature to place a constitutional amendment on the statewide ballot in support of "Restoration of Civil Rights of Ex-Offenders."

Ms. Strickland offered to provide Ms. Lang with the Bill numbers on other initiatives submitted to the legislature for restoring civil and voting rights to ex-offenders who had drug-related felony convictions.

**A motion was made to refer the restoration of ex-felons civil rights issue back to the Legislative Ad Hoc Committee, where additional information from the ACLU can be considered.** The Committee will take into consideration ASB's role in the substance abuse arena as it relates to ex-offenders.

Motion: Martinez  
Seconded: Hall  
Voted: 13-0  
Absent: Blom & Gray

- VIII. Independent Living:** Carlos Martinez stated that the Legislative Ad Hoc Committee has met to discuss the existing problem on independent living provisions in Florida and its affect on our youths moving from foster care to long term state care to adulthood, and its link to homelessness and substance abuse. There are presently four different bills before the Legislature. Mr. Martinez requested that the ASB Members recommend to the BCC support for one of the four bills that will go before the Legislature. The Board Members were asked to

## Agenda Items (Cont'd):

**Independent Living (Cont'd)** review the amendment to Section 1. Section 39.601, Florida Statutes and provide feedback to the ASB Staff for the next Legislative Ad Hoc Committee meeting. Mr. Martinez will provide Staff with contact information for Ms. Carolyn Salisbury, Children & Youth Hall Clinic at the University of Miami to request a presentation on independent living transition services at an upcoming ASB meeting.

**IX. Legislative Ad Hoc Committee:** ASB Secretary will contact Committee Members to schedule a meeting in February.

**X. Chair's Announcements:**

- Deborah Robinson, DCF, provided Board Members with copies of a Media Campaign Flash, December 19, 2003, on teen marijuana's decline by 11%, resulting from Media Campaign's Anti-Marijuana efforts. Jim Hall stated that this is the result of major national monitoring of school based future survey, resulting in a dramatic decline in marijuana and other drugs use. On January 26<sup>th</sup> the Miami Coalition will be announcing results of the local school survey.
- The Chair recommended that the information and data provided by the speakers' presentations at our monthly board meetings be compiled for review by a committee in order to make recommendations to the BCC before the summer months. **A motion was made to assign the Data Collection Committee with the task of reviewing the various reports presented to the Board Members over the past year, as well as other informational resources that have been gathered, to begin interpretation of those sources for potential policy recommendations, and for sharing with community agencies.** The ASB Secretary will contact Committee Members to schedule a meeting. The Chair welcomed any other Board Members who wish to participate in the Committee to advise Staff.

Motion: Hall  
Seconded: Liddle  
Voted: 13-0  
Absent: Blom & Gray

**XI. New Business:**

- Ms. Alexander Douglas, Director, The Alliance For Human Services, announced the upcoming Workforce Development Funding available for Special Needs Population at the end of the month.
- Michelle Sweeting, Department of Children & Families, announced that she brought copies of the Administrative Budget submitted to Tallahassee for Board Members and guests.
- Michelle Sweeting, attending for Deborah Robinson, mentioned that the Substance Abuse Program no longer reports to the District 11 Administrator, but directly to Tallahassee. Ms. Robinson has requested that the minutes reflect her as representative for the Department of Children & Families. Jim Hall stated that when ASB was established the District Administrator was named as DCF (HRS) representative, but in the last few years there have been changes in the Department. Board Members requested Staff to contact the County Attorney for an opinion on this matter.
- Carlos Martinez made reference to his motion passed at the December 10, 2003 meeting recommending a dedicated source of funding for family therapy as an effective, research-based substance abuse treatment. After the December 10<sup>th</sup> meeting, Mr. Martinez recused himself from the issue due to his personal